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Disclaimer & Privacy Policy

No warranties

This website is provided “as is” without any representations or warranties, express or implied. TBO Media makes no representations or warranties in relation to this website or the information and materials provided on this website.

Without prejudice to the generality of the foregoing paragraph, TBO Media does not warrant that:

- this website will be constantly available, or available at all; or
- the information on this website is complete, true, accurate or non-misleading.

Nothing on this website constitutes, or is meant to constitute, advice of any kind.

Limitations of liability

TBO Media will not be liable to you (whether under the law of contact, the law of torts or otherwise) in relation to the contents of, or use of, or otherwise in connection with, this website:

- to the extent that the website is provided free-of-charge, for any direct loss;
- for any indirect, special or consequential loss; or
- for any business losses, loss of revenue, income, profits or anticipated savings, loss of contracts or business relationships, loss of reputation or goodwill, or loss or corruption of information or data.

These limitations of liability apply even if TBO Media has been expressly advised of the potential loss.

Exceptions

Nothing in this website disclaimer will exclude or limit any warranty implied by law that it would be unlawful to exclude or limit; and nothing in this website disclaimer will exclude or limit TBO Media’s liability in respect of any:

- death or personal injury caused by TBO Media’s negligence;
- fraud or fraudulent misrepresentation on the part of TBO Media; or

- matter which it would be illegal or unlawful for TBO Media to exclude or limit, or to attempt or purport to exclude or limit, its liability.

Reasonableness

By using this website, you agree that the exclusions and limitations of liability set out in this website disclaimer are reasonable.

If you do not think they are reasonable, you must not use this website.

Other parties

You accept that, as a limited liability entity, TBO Media has an interest in limiting the personal liability of its employees. You agree that you will not bring any claim personally against TBO Media's directors and employees in respect of any losses you suffer in connection with the website.

Without prejudice to the foregoing paragraph, you agree that the limitations of warranties and liability set out in this website disclaimer will protect TBO Media's directors, employees, agents, subsidiaries, successors, assigns and sub-contractors as well as TBO Media.

Unenforceable provisions

If any provision of this website disclaimer is, or is found to be, unenforceable under applicable law, that will not affect the enforceability of the other provisions of this website disclaimer.

Privacy

Your privacy is important to TBO Media. We are committed to safeguarding the privacy of our website visitors and clients. There is however a certain amount of information that we must collect in order to provide for you the best experience possible. This privacy statement provides information about the personal information that TBO Media collects, and the ways in which TBO Media uses that personal information.

What information do we need to collect?

We may collect, store and use the following types of data:

- Information about your computer and about your visits to and use of this website, including your IP address, geographical location, browser type, referral source, length of visit and number of page views via our analytics software
- Information relating to any transactions carried out between you and us on or in relation to this website, such as your membership level, price paid, duration and user account
- Information that you provide to us for the purpose of registering with us such as your name, email, address, contact numbers etc.
- Information that you provide to us for the purpose of subscribing to our website services, email notifications and/or newsletters
- Any other information that you choose to send to us such as for support purposes, web site urls and problem descriptions
- We may also collect a username and password for sites hosted on our servers.

Cookies

A cookie consists of information sent by a web server to a web browser, and stored by the browser. The information is then sent back to the server each time the browser requests a page from the server. This enables the web server to identify and track the web browser.

We use the cookies on TBO Media to keep track of you whilst you navigate the website. These cookies will remain stored on your computer until deleted, or until several hours have passed since you last visited our site.

We use Google Analytics to analyse the use of this website. Google Analytics generates statistical and other information about website use by means of cookies, which are stored on members' computers. The information generated relating to our website is used to create reports about the use of the website. Google will store this information. Google's privacy policy is available at: <http://www.google.com/privacypolicy.html> .

Most browsers allow you to refuse to accept cookies. (For example, in Internet Explorer you can refuse all cookies by clicking "Tools", "Internet Options", "Privacy", and selecting "Block all cookies" using the sliding selector.) This will, however, have a negative impact upon the usability of many websites, including this one, as you will not be able to log into your account or access your membership entitlements.

Using your personal data

Personal data submitted on this website will be used for the purposes specified in this privacy policy or in relevant parts of the website.

We may use your personal information to:

- administer the website
- Improve your browsing experience by personalising the website
- Enable your use of the services available on the website
- Supply to you services purchased via the website
- Send statements and invoices to you, and collect payments from you
- Send you email notifications which you have specifically requested
- Send to you our newsletter and other communications relating to our business by email or similar technology (you can inform us at any time if you no longer require these communications)
- Deal with enquiries, product support and complaints made by or about you relating to the website

Where you submit personal information for publication on our website, we will publish and otherwise use that information in accordance with the license you grant to us. We will not without your express consent provide your personal information to any third parties for the purpose of direct marketing.

All our website financial transactions are handled through our payment services provider, Paypal. You should only provide your personal information to Paypal after reviewing the Paypal privacy policy (available at www.paypal.com). We will share information with Paypal only to the extent necessary for the purposes of processing payments you make via our website.

Disclosures

We may disclose information about you to any of our employees or officers insofar as reasonably necessary for the purposes as set out in this privacy policy.

In addition, we may disclose information about you:

- To the extent that we are required to do so by law
- In connection with any legal proceedings or prospective legal proceedings
- In order to establish, exercise or defend our legal rights (including providing information to others for the purposes of fraud prevention and reducing credit risk)
- To the purchaser (or prospective purchaser) of any business or asset which we are (or are contemplating) selling.

Except as provided in this privacy policy, we will NOT provide your information to third parties.

International data transfers

Information that we collect may be stored and processed in and transferred between any of the countries in which we operate in order to enable us to use the information in accordance with this privacy policy.

If you are in the European Economic Area (EEA), information which you provide may be transferred to countries (including [the United States, Japan, or other countries) which do not have data protection laws equivalent to those in force in the EEA.

In addition, personal information that you submit for publication on the website, such as blog comments, or forum posts, will be published on the internet and may be available, via the internet, around the world. You expressly agree to such transfers of personal information.

Security of your personal data

We will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information.

We will store all the personal information you provide on our secure (password- and firewall-protected) servers. All electronic transactions you make to or receive from us will be encrypted using SSL technology.

Of course, data transmission over the internet is inherently insecure, and we cannot guarantee the security of data sent over the internet.

You are responsible for keeping your password and user details confidential. We will never ask you for your account password.

Policy amendments

We may update this privacy policy from time-to-time by posting a new version on our website. You should check this page occasionally to ensure you are happy with any changes. We may also notify you of changes to our privacy policy by email.

Your rights

You may instruct us to provide you with any personal information we hold about you. Provision of such information may be subject to the payment of a fee (currently fixed at £35.00 ex VAT) due to the processing time required.

You may instruct us not to process your personal data for marketing purposes by email at any time. (In practice, you will usually either expressly agree in advance to our use of your personal data for marketing purposes, or we will provide you with an opportunity to opt-out of the use of your personal data for marketing purposes.)

Third party websites

The website contains links to other websites. We are not responsible for the privacy policies or practices of third party websites.

Updating information

Please let us know if the personal information which we hold about you needs to be corrected or updated.

Contact

If you have any questions about this privacy policy or our treatment of your personal data, please contact us via email: privacy@tbomedia.co.uk or PO BOX 9103, Bishops Stortford, Herts CM23 5WQ.